

# **Minutes of Hato Pāora Board Meeting**

11am 26 January 2025

Hato Pāora College

**Karakia:** Pā Nathan

**Welcome:** Whaea Kerianna

## **1. Administration**

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### **1.1 Present**

Nathan Matthews (Tumuaki), Kerianna Stirling (Chair), Gerard Tully, Hona Black, Kelly Nicklin, Te Ahitaewa Hakaraia-Hosking. On-line Davina Cooper and Paula Hill

### **1.2 Apologies**

Kath McDowell

### **1.3 Declarations of Interests**

None

## **2. Mana Oranga – Prioritise holistic wellbeing**

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### **2.1 Policy Review**

Members need to go into school docs and have a look at:

- Health, Safety and Welfare Policy
- Safety Management System
- Risk Management
- Worker Engagement Participation and Representation
- Health Care
- Recording and Reporting Accidents, Injuries and Illnesses Review.

Pā Gerard said he had made a few comments on the documents and Pā Nathan said he sees these and then takes them to the Board – at the end of each term to review and amend through school docs.

Next hui Pā Nathan will table the changes from Term 4.

## **2.2 Health and Safety**

Pā Nathan said the fire escape will be in to use on Monday. Every week they come in and check it until such time as it is fixed permanently. At the moment it is scaffolding and a temporary structure which will be made permanent at the time of the ho

## **2.3 Mana Oranga Progress**

Whaea Kerianna – suggested someone to take charge of each mana and feedback re reaching targets in strat plans etc.

## **3. Mana Tangata – Establish and Maintain collaborative partnerships**

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### **Ohu Reports**

#### **3.1 Finance and Audit Report**

##### ***Draft Budget***

Pā Nathan – background – based on 127 students – cost savings include: extra admin and councillor positions no longer staffed and 1 teacher aide for Term 1 .

Surplus of \$22,000 – back from a potential deficit of \$151,000 last year.

Only one back payment for the teaching salaries from 2023 and this is counted for in the budget.

Pā Gerard asked if pretty much based on the budget discussed at the end of 2024, Pā Nathan said yes.

Pā Gerard asked if Whānau had been told about the sports fees. Pā Nathan is going to communicate this to Whānau this week.

Diocese Fees raised.

Discussion around using the Gala money to cover sports fees.

Pā Nathan asked if any other feedback on the Draft Budget for 2025? Whaea Paula said it is optimistic and feels positive – very well done.

***Pā Nathan motioned that we accept the 2025 Draft Budget as presented, seconded by Whaea Paula, Passed.***

### 3.2 Whānau - Gala

Whaea Kerianna asked for someone else to take the lead on the Gala this year. Whaea Paula asked if we ask outside of the Board? Happy to be a support. Pā Nathan said he would ewrite a panui to Whānau asking for a lead.

Whaea Kerianna – we need to make a decision about where that funding goes to.

Discussion around the hostel funding and who owns it.

Whaea Kerianna said we make between \$14,000 to \$18,000 – how much do we need for sports? Pā Nathan says it depends on how we spend it – is it equitable?

Pā Nathan said this year we will charge a fee to play the season then extra for away trips. Need to be mindful of our special character in mind and the reality of our environment. Some of this can come out of Boarding Allowance and TPW additional support.

Pā Gerard said looking at what was spent last year we cannot afford it. Pā Nathan said this has been cut. Trips have to be cost neutral.

Pā Nathan said the Gala used to be a networking opportunity, philosophy was different. Discussion around purpose of Gala. Encourage Whānau considering the school to bring their Year 8 boys along. Also highlight seeing Old Boys. Old Boys are going to run a quiz night the night of the Gala – this will draw them to the Gala too.

Pā Gerard suggested the first \$15,000 raised goes to hostel and the rest towards sport. Pā Nathan suggested new round tables in the Wharekai – would elevate the environment.

Agreed on \$12,000 to go to upgrading of living areas and then after that tagged to sports. \$1,000 towards the costs of the next Gala.

Discussion around the cost of softball and basketball tournament costs.

Te Ahitaewa offered to get the Prefect team to help whoever is leading the Gala. Pā Nathan agreed Year 13s could be helping at the Gala.

Whaea Paula asking about the vested interest of parents in Rohi if some of the sports teams are fundraising at the Gala? Maybe look outside the Gala for sports fundraising?

Whaea Kerianna asked - do we let the softballers and basketballs fundraise at Gala or do we encourage them to fund raise separately? Discussion.

Decision to feed back to the Softball and Basketball they cannot fundraise at the Gala but we will look at other opportunities for them to engage in fundraising.

Pā Nathan suggested approaching the Old Boys. Pā Gerard queried how? Pā Nathan to write up a one-pager asking the exec to take an ongoing responsibility for sponsoring sport in the kura. Approach Pā Darcey and Pā Cam regarding the quiz night profit. Whaea Kelly mentioned new vacuum cleaners being funded by Old Boys.

## **4. Mana Ako – Design an engaging, future-focused curriculum**

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### **4.1 Principal's Report**

#### ***Predicted roll 130.***

YR 9 33

YR10 31

YR11 24

YR12 21

YR13 21

#### ***Staffing***

Nathan Matthews (Tumuaki)

Wiremu Paniora (Tumuaki Tuarua)

Kelly Nicklin (Tagged)

Reece Baker

Mary Kauri

Wayne Hawtrey

Alicea Brosnan

Shilah Ale-Haitana

Victor Herbert

Claudine Harvie

Hayley Baker

Tomairangi Hipango

Darren Alexander

Teaching Staff FTE 13 as at 24/1/25

Our staffing entitlement for 2025 is 14.39 FTE. Advert of summer not successful. Will readvertise this week for a junior school teacher.

## **Leadership**

### **ERO**

ERO have provided their draft feedback from our evaluation. It is very positive and basically encourages us to continue in our current direction, developing and strengthening.

### **Director of Religious Studies**

We have conducted an internal process to fill our vacant DRS role. We interviewed Wh Hayley Baker, who is also HoD RE, and would like to appoint her to this role. Requesting Board endorsement to complete process.

### **NCEA Results 2024**

	HPC	National	Māori
Level One	85.7%	43.1%	39.3%
Level Two	79.2%	70.7%	64.3%
Level Three	100%	65.7%	57.9%
UE	83.3%	42.5%	29.9%

Really proud of our results which have been consistently good over the last 5 years.

Whaea Davina Mihi to Pā Nathan and staff. You've smashed it out of the park.

Whaea Kelly said in the externals Year 11s did push literacy in Term 3 homework. Did really well in writing and reading but not so well in numeracy so going to put a concerted area into numeracy this year.

Pā Gerard congratulated everyone including students.

Whaea Davina suggested we put these figures on the website. Pā Nathan agreed.

*Whaea Kerianna moved that the Principal's report be accepted, Whaea Davina  
Seconded, Passed*

## **4.2 ERO Unconfirmed Report**

Whaea Kerianna felt it was a lot simpler than other ERO reports. Pā Nathan what they are asking of us is what we were going to do anyway. If any Board members want to make any change suggestions talk to Whaea Kerianna. Once confirmed will need to go onto the website. Kath and Stacey managing the website. Discussion about updating the website – how we find things. Whaea Kerianna says needs a revamp.

## **5. Mana Whakapono – Promote a Catholic worldview based on our Marist Charism**

### **5.1 Confirmation of DRS**

Whaea Hayley Baker has applied. Perfect for the role. Whaea Kerianna has approved.

### **5.2 Mana Whakapono progress**

Discussion around the sacrament team and student participation.

Te Ahitaewa report back on MYL. Personally best part was making connections with other schools. Could be a stronger connection with other schools. Keen on strengthening the connection between us and St Josephs. Pā Nathan agrees. Discussion around different opportunities.

## **6. Mana Whakaara – Attract and develop excellence in teaching and leadership**

### **6.1 Property Plan**

FYI Whaea Kerianna, Pā Gerard and Pā Nathan meeting with the Diocese GM Liam and Suan the Property Manager on 5 February to get some movement on or Property Plan.

### **6.2 Mana Whakaara progress**

## **7. Administration**

### **7.1 Confirmation of minutes of previous hui**

*Pā Nathan moved that the minutes are a true and accurate record, Whaea Kelly seconded, passed.*

### **7.2 Matters arising**

Pā Nathan asked about staggered elections. Whaea Kerianna will let the MOE know and then we need to let our Whānau know. Board should be made up of 5 parent reps

and 4 proprietor reps, along with staff, Tumuaki and student. Will open election for two vacant spots.

Whaea Davina interested in staying on. Whaea Paula mentioned she is keen on a Whanau Ohu – but anyone who runs that space cannot also be a member of the Board, they can be a Board rep but not have anything to do with Governance.

*Whaea Kerianna put forward a motion that the Board commence the process for staggered elections, Whaea Paula seconded, Passed.*

### **7.3 Correspondence In**

Nil

### **7.4 Actions Log**

Whaea Kerianna asked that the Board have a look at the various Mana and if keen on taking the lead on any of these please let us know at the next meeting. Discussion.

Pā Gerard said we do need to take some of the load off Whaea Kerianna. Board needs to put their hands up now. Board agreed they would review School Docs rather than Whaea Kerianna prior to the next meeting.

Discussion around Whaea Kerianna's workload.

### **7.5 Board process requirements**

## **8. Meeting Closure**

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Pā Hona asked about Pā Nathans farewell. Pā Nathan suggested Sunday or Wednesday of the last week. Wants to have it with the boys. Locked in Wednesday 9 April 2025.

Whaea Davina asked if the Board could shout the staff as a thank you for the NCEA results? Pā Nathan said yes will tie it in with the acknowledgement of the boys who have got endorsements – next Wednesday. Board agreed

### **8.1 Hui Evaluation Form**

### **8.2 Hui Claim Form**

### **8.3 Next meeting**

27 April possibly powhiri for new Principal.

### **Board meeting for the year**

7pm Wednesday 5 March zoom

7pm Wednesday 2 April zoom

7pm Thursday 29 May zoom

11am Sunday 13 July at Hato Pāora

7pm Thursday 14 August zoom

11am Sunday 5 October at Hato Pāora

7pm Thursday 13 November -zoom

7pm Wednesday 3 December – zoom

Whaea Kerianna thanked everyone for their mahi and the knowledge they bring to the Board.

**Karakia Whakamutunga - Pā Nathan**



Whaea Kerianna Stirling

Chair

26 January 2025