

Minutes of Hato Pāora Board Meeting

11.00am 27 April 2025

zoom

Karakia: Pā Wiremu

Welcome: Whaea Kerianna – welcomed everyone to the meeting.

Present

Wiremu Paniora (Tumuaki), Kerianna Stirling (Chair), Kelly Nicklin, Hona Black, Gerard Tully, Davina Cooper and Paula Hill

Apologies

Te Ahitaewa Hakaraia-Hosking

Declarations of Interests

None

1. Mana Oranga – Prioritise holistic wellbeing

Whaea Kerianna asked Pā Wiremu to forward any emails he receives from school docs to her.

Discussion around updating website

1.1 Policy Review

1.2 Health and Safety

Pā Wiremu reported that most of the repairs required for the Manawatu District Council have been done.

1.3 Mana Oranga Progress

2. Mana Tangata – Establish and Maintain collaborative Partnerships

Ohu Reports

2.1 Finance and Audit Report

Whaea Paula reported.

Finance committee met two weeks ago. Discussed establishment of the Ohu and regular cadence for our meeting. And what does support for the Tumuaki look like.

Finance Ohu would take over reporting back to the Board on kura Finance.

Will be putting together a finance plan around revenue – incorporate the TB in that strategic plan. Draft should be ready soon.

Year to 31 March 25% way through our budgeted year. Already received 28% of our annual budget – have spent 26% - tracking well.

\$38,858 surplise for the first three months. Far better position than what we were in last year.

Do have to be cautious of our annual Painting. Need to ensure we have the money to cover this – we currently don't.

Whaea Davina asked if we could work through the monthly report.

Whaea Paula talked through the Monthly Report - Comprehensive Revenue and Expenses in the March 2025 report.

Whaea Paula spoke about the things the finance committee want to work on - funding requests, fund raising, numbers of students. Pā Nathan had asked the Finance Committee to liaise with the Trust Board.

Whaea Davina asked about the \$500 plus costs - who signed that off? What is the threshold?

Discussion around the amount of money that is transferred from kura to the Trust Board. Mostly this is Boarding Allowance and Lunches in Schools.

Moving forward the financial Ohu is looking into Banking Staffing. For future meetings the Finance Ohu will present a one page summary to the Board. Also working on a draft of revenue strategy for kura.

Pā Gerard moved the March 2025 financial report be approved, Pā Wiremu seconded, Passed

2.3 Mana Tangata Progress

Whaea Kerianna discussed the complaints and concerns process. Concerned about the processes.

Pā Gerard said Pā Wiremu has to be the clearing house on this. Pā Wiremu decides if it is a hostel or kura complaint and follow the process from there. Important to communicate with Whānau regularly.

Whaea Davina mentioned a complaint which had no feedback. Difficult times with Pā Nathan leaving. We need to be more transparent. Feels we need to be more in sync with the Hostel side.

Pā Wiremu talked about the difference between hostel and kura and the skills within each Board. A lot of new Trust Board members.

Pā Gerard asked if Pā Wiremu will be meeting regularly with Pā Aaron in order to ensure oversight? The Trust Board will have their own complaints process.

Whaea Kerianna said all kura complaints are put on the complaints register so Board members can see it.

Pā Hona said this is an old issue for Hato Pāora. Pā Wiremu needs to be the one that manages this.

Whaea Kerianna suggested maybe a monthly meeting with the two Chairs and the Tumuaki. Whaea Davina thought a good idea.

Whaea Davina asked that a reply regarding the last complaint is followed up. Whaea Kerianna to follow up with Pā Steve.

As Pā Gerard needed to leave the meeting early Mana Whakapono was moved up the Agenda

4. Mana Whakapono – Promote a Catholic worldview based on our Marist Charism

Pā Gerard said he went up to Pā Nathan's farewell. Awesome Mass – always a joy to go - good and uplifting. Kia ora to everyone that makes that happen.

3. Mana Ako – Design an engaging, future-focused curriculum

3.1 Tumuaki's Report

School Roll - 124

Staffing

Obviously changes with Pā Wiremu Acting Principal and Whaea Kelly Acting Deputy Principal.

Whaea Shilah has taken on the additional role of Sports Administrator.

Along with Whaea Kelly and Pā Reece looking at Job Descriptions for teaching staff.

Three new LATS starting this term. Pā Campbell Ngarimu, Pā Thomas Morrison (skill set around financial capability and sport) both will have year 9 classes. Whaea Krista - on practicum at the moment at FAHS. Starting week 6 Term 2 with us - Social Studies and English.

Mana Oranga

Already spoken to in 1.3.

Mana Tangata

Winter Sports

Rugby - Wednesday traditional games. 1st XV back in the Saturday competition this year.

Five basketball teams – playing Wednesdays.

Mana Ako

Trialling a six period timetable to incorporate study into the school day. Fifty minute periods.

Individual academic planning – revisited each term to keep taura focused on what they need to achieve.

Relief is a problem at our kura.

Mana Whakapono

MYL along with nine other schools attending a Head Prefects Forum in Auckland. Taking Te Ahitaewa and Manaia.

Mentioned Commissioning Mass.

Whaea Kelly spoke about PLD – Whaea Kelly and Whaea Claudine MOE funded initiative Te Manu Ka Rere, empowering school leaders to accelerate learning for years 9,10,11 so ready for co-requisite in numeracy and literacy.

Mana Whakaara

Upcoming Events:

Celebrated Massey Māori Graduation. Senior As Kapa haka.

17 – 18th O'Shea Shield

17th Whaea Claire's unveiling – whole school attending

Manu Kōrero regionals

Trip to Waiouru on 13 May with Year 10s to learn about the 28th Māori Battalion

Old Boys initiative for Matariki 19th

Regional Kapa Haka August 9th

Whaea Kerianna thanked Pā Wiremu for his report.

*Whaea Kerianna moved Tumuaki's report be approved, Whaea Paula seconded,
Passed*

Pā Gerard left the meeting. He is away for the next two meetings as travelling abroad.

5. Mana Whakaara – Attract and develop excellence in teaching and leadership

Pā Hona raised concerns regarding 3 x LATS and bigger picture of recruitment.

Whaea Davina said great we have the LATs and we need to support them. Teaching shortage is a nationwide issue.

Pā Hona feels we have to be proactive in attracting staff.

6. Administration

6.1 Confirmation of minutes of previous hui

Pā Wiremu moved that the minutes are accepted as a true and accurate record, Pā Hona seconded, Passed.

6.2 Matters arising

Discussion around Gala money.

Whaea Kerianna thought Gala money was being split down the middle - half towards chromebooks and half towards new beds for the hostel.

Whaea Davina asked about comms to Whānau. Whaea Kerianna said yes will go out but just need to be clear about where the money is being spent.

Whaea Paula asked about a previous meeting where it was discussed. Whaea Kerianna looked at January minutes where it was agreed \$12,000.00 to stay in hostel and the rest to go to kura to sport. And \$1,000 towards funding for the next Gala.

Pā Hona mentioned that the Old Boys are looking at supporting Sport. Since the Gala Old Boys have done some work around that.

Whaea Kelly mentioned refurbished chrome books and also some new ones been ordered.

Discussion around how the money is spent.

Pā Hona said reading the minutes it looks as if we made a decision and then had a discussion which queried the decision we had made.

Discussion around the tracksuits and ongoing costs. Tracksuits to be purchased by the kura if not brought by the boys by January 2026.

Agreed to amend the decision of the January 2025 minutes so that the Gala money goes to wherever the need is.

Pā Hona asked what was the limited for spending for the kura – at what point does it need to be approved by the Board. Whaea Paula said in other Boards she has served on it is \$5,000.00.

Action - review at what point the Board needs to approve spending. Whaea Paula will look at NZ Star to see what the 'normal' is. It is a policy created by each school.

Discussion around wording of the motion.

Whaea Kerianna moved that the money from the gala be allocated, \$12,000 to hostel for living areas and the other \$12,000 to educational resources to support learning within the kura, Whaea Kelly seconded, Passed unanimously.

Action - Whaea Kerianna to organise with Admin a Pānui to Whānau saying money to go towards educational resources to support learning in the kura. Also add a bit in the Pānui about Pā Wiremu by Pā Wiremu and Whaea Kerianna

6.3 Correspondence In

Pā Aaron has put in a request from the Spartan's league team to go on a tour. No cost – sponsored for whole tour. Pā Wiremu said not a problem just need to do a RAMs etc.

Whaea Kelly pointed out there might be a conflict with other sports and also numeracy exams on the Friday.

Whaea Davina directed members to Pā Gerard's email regarding this.

Whaea Kelly queried the cost as we are already asking Whānau to pay for summer and winter sports and for tracksuits. Just something else to consider. Also will there be vans available?

Whaea Kerianna said lets reach out to Pā Aaron and get some clarity on costs before a decision is made.

Discussion around RAMs. In our drive so everyone has access to them.

Pā Hona asked if we have a policy around the amount of notice the Board needs to make a decision?

Decided Whaea Kerianna will go back to Pā Aaron for EOTC and RAMs so can make a decision based on the financial and logistical side.

6.4 Actions Log

6.5 Board process requirements

Have a look at our check list – a lot of it is around the upcoming elections.

7. Meeting Closure

7.1 Hui Evaluation Form

7.2 Hui Claim Form

7.3 Next meeting

Thursday 29 May 2025, 7pm zoom

Kerianna thanked everyone for their mahi and the knowledge they bring to the Board.

Karakia Whakamutunga – Pā Wiremu



Whaea Kerianna Stirling
Chair
27 April 2025