



Minutes of Hato Pāora Board Meeting

7 March 2024 – 7pm

Via Zoom

Karakia: Pā Nathan

Welcome: Whaea Kerianna

1. Administration

1.1 Present

Nathan Matthews (Tumuaki), Kerianna Stirling (Chair), Kelly Nicklin, Gerard Tully, Legacy Poutawa, Hona Black joined at 7.58pm and Gerard left.

1.2 Apologies

Kamaka Manuel. No other apologies.

1.3 Declaration of interests

None

2 Monitoring

2.1 Principal's report

Pā Nathan spoke to the Pūrongo a te Tumuaki

School Roll - sitting at 118. Realistically 116. One Year 9 and a Year 10 still on roll but expected to leave as not fitting into Hostel.

Staffing – Pā Reece on study leave. Staffing sitting at 12.4.

Leadership - Strategic Plan - uploaded to MOE, emailed to Whānau, presented to staff and emailed to relevant community groups, Diocese etc.

Using strategic priorities as heading for report from now on.

Mana Oranga - Pā Mathew Leaf has started as a counsellor (.2) per week. Pā Leon also back doing Miri miri and possibly counselling as well

Mana Tangata - Pūhoro weekly workshops for our Year 11 and Year 12 science taura.

HPC-Old Boys Assn to take over admin and execution of house comps on the night.

The kura performed at the Feilding 150-year centenary on Saturday 2 March.

Mana Ako - All senior (Year 11-13) taura have completed an Individual Achievement Plan. First point of truth is the Whanau Portal.

Mana Whakapono - Pā Nathan had a Hui with the Diocese, and Fr Mark Walls, on Tuesday 5 March to discuss how we do our sacrament programme and develop ability to do liturgy when a Priest is not available.

Commissioning Mass at Our Lady of Lourdes – all but one staff member attended along with the taura.

Mana Whakaara - Junior data from the beginning of the year testing is attached.

Upcoming events

16 March Gala

17-22 March Softball Nats

26 March Viard Shield

27 March Pōwhiri – visit Bishop

28 March Travel Day (Easter)

Whaea Kerianna thanked Pā Nathan for his report and its alignment with the strategic plan.

Whaea Kerianna queried if there are any vacancies with two boys leaving. Pā Nathan said potentially for a Year 9. Will look at waiting list.

2.2 Date Analysis

Junior Data

Asked Board to look at comments from teaching staff.

Year 9s similar to other years.

No red flags. Will use this test data to kick off learning support for years 9 – 11. Have a more robust testing cycle in place for this year.

Whaea Kelly – Have changed up testing cycles for e-asTTle and topic tests as well. Everything now shown on the Portal - using more of the functions of Kamar to provide

data to Whānau. Whaea Claudine is leading a lot of the junior data collection and is coming up with some great templates.

Whaea Kerianna moved we accept the Principal's reports, Pā Gerard seconded. Carried

Analysis of Variance

Pā Nathan spoke to his Statement of Variance Report.

Key points highlighted:

Academic performance a key goal and we have done really well over the last few years.

Junior data made good progress.

Will keep going with small classes, teacher aides and also getting more exam practise.

If something happened to the Boarding Allowance under this new Government we wouldn't survive.

Pg 10 – still stalled on improving our facilities. Project 1 Wharenuui and classrooms attached

In terms of communicating and being transparent - Pā Darcey has really strengthened our social media.

On-line Parent – Whaea Kelly managing. Will be used for Parent Teacher interviews. Whānau portal will become a key feature as well.

AOV to be submitted to MOE by 31 March – happy to accept feedback/queries.

Pā Gerard queried Teacher Aides. Pā Nathan said we have managed to employ two full time and one at .8. So almost three full time teacher aides.

Pā Gerard queried roll of 165. Pā Nathan explained that is the MOE hostel number probably dates back to when we still had the big house. Realistically 135 – 140 absolute max. Two junior dorms being upgraded and hoping to get capacity of 40 in each Dorm.

Pā Gerard asked if Diocese has met with Pā Nathan regarding property. Pā Nathan said only on hostel side re TPK funding. Will look to have a meeting focusing on 10 year property plan prior to next Board hui. Need realistic responses. 27 March welcome with new Bishop so he sees our kura.

Whaea Kerianna thanked Pā Nathan for his mahi.

Jumped to 3.1 as Pā Gerard has to leave hui early.

2.3 Policy Review Schedule

Governance Manual

Currently 100 pages long. Have chopped manual down and still working on it. Just Whaea Kerianna and Whaea Marissa working on it as Whaea Tabitha has resigned. Board task list for Term 1 is the Governance Manual. Have adopted the policies from the Diocese website – just need to align with our Māori character.

Pā Gerard offered to assist. Whaea Kerianna asked if he could pass his eye over it once first draft is complete. Pā Nathan also offered to assist.

Policies up for review

- Te Tiriti o Waitangi
- Board Responsibility
- Parent Involvement
- Communication with parents
- Community Conduct expectations
- Special Character
- Documentation and Review Policy
- Planning and Reporting
- Reporting to Parents on Student Progress and Achievement.

Whaea Kerianna asked the Board to please go into school docs read them and submit their reviews.

Whaea Kerianna asked Pā Nathan if we have had feedback from the MOE regarding the Health and also Religious Instruction policies. Not yet.

2.4 Board Reports

The Gala

Whaea Kerianna gave a verbal report on the mahi of the Gala Admin ohu.

Pā Victor suggested we use Rohe - Ruapehu, Taranaki/Manawatū, Wanganui Wellington/Kapiti and rest of Whanau as an Ohu.

Hangi is the biggest money maker – have all resources needed now. Hangi stones and sleepers donated.

Looking forward to the Gala next week, Saturday 16 March – 11am to 3pm. Pā Darcey's social media has been great.

Pā Nathan acknowledged the hard mahi of the ohu. Suggested for next hui we look at a Whanau Whanui ohu to start thinking about next year's Gala. Rob Tane and 5 or 6 others.

3 Strategic Discussions

3.1 Any other items that are raised by Board members

The Marist Way

Pā Gerard discussed 'Marist Way' and importance of us as a Board to develop a shared understanding of what this means at Hato Pāora. Suggested we come together at our next Board Hui and ask Pā Mark if he can lead a discussion around this.

Marist Way important to consider in disciplinary situation. We need to commit as a Board to initial and ongoing discussion around what does the Marist Way mean at Hato Pāora.

Pā Nathan agreed we need a collective understanding - he has spoken to Father Mark who will be available for next hui.

Need to take into account tikanga Māori and Marist Way when in disciplinary situation.

Whaea Kerianna said her last Diocese training Teresa spoke about the Marist Way. Agree we need to embrace more as part of our dual character.

4 Administration

4.1 Confirmation of minutes of previous hui

Whaea Kerianna moved be accepted Whaea Kelly seconded. Carried.

4.2 Matters arising

Matters arising – Whaea Keranna hasn't had time to reach out to Cinda Baker. With Whaea Tabitha resignation might be time to relook at what skills sets we need on the Board at our next hui.

Pā Hona joined the meeting.

Whaea Kerianna suggested we look at inviting Paula to re-join the Board – it would be great if we could harness her skills.

Pā Gerard queried if we need another parent rep on the Board. Whaea Kerianna said she would check with NZTA. Currently have 3 parent reps left on the Board

Pā Gerard left the meeting.

4.3 Correspondence in

Whaea Kerianna received Whaea Tabitha's resignation – due to heaps of Whānau commitments. Whaea Kerianna thanked her for all of her mahi. Will draft a formal thank you letter.

Pā Hona moved Whaea Tabitha's resignation be accepted Whaea Kelly seconded. Carried.

Legacy explained that at this year's Leadership Camp Hato Pāora's year 13s got together with the Cullinane prefects and came up with the idea of a Pā Morgan Simon memorial event. To bring our schools together and honour him.

Pā Nathan supports. Need to korero with the Leadership team to decide what to focus on – perhaps sports, kapa haka and a kai. Will need to agree with the Simon Whānau. Agrees a closer relationship with Cullinane as the closest and most similar Marist school to us is a good idea. Suggested a festival approach rather than a competition.

Whaea Kerianna also supports. Reviving some of Pā Morgan's songs would be great.

4.4 Actions Log

Whaea Kerianna has updated the action log.

Pā Nathan said the following actions are now complete 011, 033, 034, 035, 036 finished.

29029 – Whaea Kerianna and Pā Nathan to update.

Whaea Kerianna discussed Board task check list – Diocese have taken NZSTA Board checklist and added some Marist additions. Hato Pāora Governance manual in progress and will cover all of the tasks on the list.

Board training hui with the Diocese – we need our parent reps to decide on a date so Whaea Kerianna will email them. Board all need to attend.

Purchase of a van – automatic. A number of staff who cannot drive a manual van. Pā Nathan asking the Board to purchase a van up to \$50,000.

Whaea Kerianna moved we approve the purchase of a van up to \$50,000.00, Hona seconded. Carried.

Legacy left the hui.

In committee from 8.18pm to 8.28pm

4.1 Hui evaluation form

Whaea Kerianna asked for any feedback.

4.2 Hui claim form

Whaea Kerianna asked for these to be completed if desired.

3.6 Next meetings

28 April 2024 at the kura

4 Meeting closure



Whaea Kerianna Stirling
Chair
7 March 2024

Karakia Whakamutunga - Pā Nathan

